

Getting Here

DESTINATION:

875 Oak St. SE
Suite #5060
Salem, OR 97301
Building C, Floor 5

PARKING:

Our office is located on the Salem Hospital campus in Building C. Free valet parking is available in the parking structure under Building C with access off Winter Street.



Questions?

Do not hesitate to call our office with any questions or concerns, **(503) 399-1386**.

Phone hours are 8:00 am to 4:00 pm, Monday thru Friday.

Office hours are 8:00 am to 4:30 pm, Monday thru Friday.

For additional information regarding your upcoming appointment, please visit our website at:
www.capitalneurosurgery.com

If you should need to cancel or reschedule your appointment, please call the office at least 24 hours in advance. If you arrive more than 15 minutes late for your appointment, we reserve the right to cancel your appointment.

Thank you for choosing CNS and allowing us to provide your healthcare needs. We look forward to seeing you at your upcoming appointment.



875 Oak Street SE, Suite #5060
Salem, OR 97301

503.399.1386 Phone
503.399.1182 Fax

www.capitalneurosurgery.com

CAPITAL NEUROSURGERY SPECIALISTS



Enclosed you will find important information regarding your upcoming appointment.

Date: _____

Check in Time: _____

Appointment Time: _____

Provider: _____

Planning For Your Visit

The enclosed forms **MUST** be completed and returned **PRIOR** to your appointment with Capital Neurosurgery Specialists. Receiving these forms beforehand will allow your provider and care team to be best prepared for your visit.

Failure to return these forms PRIOR to your scheduled appointment may result in your appointment being rescheduled.

- CNS Patient Intake Form
- CNS Acknowledgement and Consent Form
- CNS Medical History Form
- CNS Financial Policy Form

You may return your forms by way of fax, email and/or mail.

Fax: 503-399-1182

Email: 5060@capitalneurosurgery.com
(*non-secure method*)

Address: 875 Oak St. SE, Suite #5060
Salem, Oregon 97301

New Patient appointments generally range from 30-45 minutes in length. The appointment will consist of a complete history, physical, review of images and recommendations for surgery, testing and/or ancillary services.

Bring To Your Visit

In addition to the forms you need to submit **BEFORE** your appointment, you will need to bring the following:

- List of Current Medications
- Photo ID
- All Health Insurance Cards & Information
- Co-payment, Deductible, and/or Self-Payment

If we are seeing you under a Work Comp Claim or Motor Vehicle Accident, please be prepared to provide the following information at your appointment in addition to your private insurance information:

- Insurance Carrier and Billing Address
- Adjusters Name, Phone Number and Fax Number
- Claim Number and Date of Injury

After Your Visit

We follow a conservative treatment philosophy. Our goal is to perform the least invasive, most effective procedure available, specifically tailored for each patient. Once you and your provider have determined the most effective treatment, our office will provide you with information regarding next steps which may include...

- Referral back to referring provider or primary care provider
- Referral to another specialists
- Referral for ancillary services i.e.(physical therapy, pain management etc.)
- Further diagnostic testing
- Proposed surgical plan

Your CNS care team will guide you through the referral process and will make every effort to pre-certify all services and procedures that are required, provided the clinic is supplied with the necessary and correct information. Finally, you can expect our office to communicate your determined care plan with the external care team you have provided to us.